

National Penalty Notice Framework

(unauthorised school absence)



**The following changes came into force for Penalty Notice Fines
in August 2024 across the whole of England**

- Schools **MUST** consider a penalty notice for 10 unauthorised sessions (usually 5 school days) within a rolling 10 school week period of time. These sessions do not have to be consecutive and can be made up of any unauthorised absences. They can span different terms and school years.
- Penalty Notices are issued per parent per child. For example, if there are 3 children in a family, each parent may receive 3 separate penalty notices.

National Penalty Notice Framework (offences in a three year rolling period)

First Offence	Second Offence	Third Offence (or any further offences within 3 years)
The first penalty notice will be issued at £160 per parent if paid within 28 days (this will be reduced to £80 if paid within 21 days)	The second penalty notice will be issued at £160 per parent if paid within 28 days (this will not be reduced)	A penalty notice will not be issued, and the case will be considered for legal action. This can result in a criminal record, a fine of up to £2,500, community order and costs.