



# Policy Statement on Provider Access

Date approved: 10 December 2018

Date to be reviewed: December 2019

## Introduction

This policy statement sets out the school’s arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

## Student entitlement

Students in Years 8 to 13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme, which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact the school on 01132844020 or email [school@lawnswoodschool.co.uk](mailto:school@lawnswoodschool.co.uk)

### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents:

	Autumn Term	Spring Term	Summer Term
<b>Year 8</b>	Tutor/Form Time Sessions	Focus on Your Future day: Careers Panels involving questioning a panel of employee volunteers from different sectors. (5 EPS) Tutor/Form Time Sessions	Tutor/Form Time Sessions
<b>Year 9</b>	Focus on Your Future Fair – market stall event giving overview of local, regional and national opportunities involving employers, HE and FE. (31 EPS) Tutor/Form Time Sessions	Focus on Your Future day: Employability Skills through facilitated team-building & problem-solving. (6 EPS) Tutor/Form Time Sessions Focus on Your Future: Interview skills for targeted students (1EPS)	Tutor/Form Time Sessions

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 10</b>	<p>Focus on Your Future Fair – market stall event giving overview of local, regional &amp; national opportunities involving employers, HE and FE. (31 EPS)</p> <p>Careers Challenge: to develop employability skills through personalised top tips.</p> <p>Tutor/Form Time Sessions to include preparation for post-16 applications</p>	Tutor/Form Time Sessions	<p>Focus on Your Future day: facilitated Interview Skills workshop (1 EPS)</p> <p>Tutor/Form Time Sessions</p> <p>1:1 Interviews</p>
<b>Year 11</b>	<p>Focus on Your Future Fair – market stall event giving overview of local, regional &amp; national opportunities involving employers, HE and FE (31 EPS)</p> <p>Elland Road Careers Fair: targeted group to market stall event to raise awareness of Post-16 options.</p> <p>College visit / Apprenticeship Hub: targeted group on Post-16 taster day.</p> <p>Tutor/Form Time Sessions, to include work on applications, personal statements &amp; sixth form / college taster day.</p>	<p>Focus on Your Future day: Mock Interviews to explore skills, knowledge &amp; attributes to be ‘employer ready’. (10 EPS)</p> <p>Tutor/Form Time Sessions</p> <p>1:1 interviews</p>	External exams
<b>Year 12</b>	<p>Focus on Your Future Fair – market stall event giving overview of local, regional &amp; national opportunities involving employers, HE and FE</p> <p>Preparation for Work Experience</p>	<p>STEM workshop: Feeding Britain’s Future with Price Waterhouse Cooper</p> <p>UK University &amp; Apprenticeship Search Fair</p>	<p>UCAS support: University of Huddersfield, to include parent info evening</p> <p>Focus on Your Future Fortnight: to include Mock Interviews (10 EPS), CV workshops, personal statement workshops, UCAS Convention, HE visits (Universities of Northumbria &amp; Durham), apprenticeship visits &amp; work experience.</p>
	2-year Law Ambassador Programme with Squire Patton Boggs and BPP Law School NCS		
<b>Year 13</b>	<p>Focus on Your Future Fair – market stall event giving overview of local, regional &amp; national opportunities involving employers, HE and FE</p> <p>1:1 external support for: Personal statement &amp; CVs writing / Interview Skills / Mock Interviews with</p>	<p>Mock Interviews (10EPS)</p> <p>STEM workshop: Feeding Britain’s Future with Price Waterhouse Cooper</p>	Study leave & external exams

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
	University of Leeds / Dr Lumb / Into Uni. / DWP. My journey from Lawnswood and Beyond – Alumni Programme		
	2 year Law Ambassador Programme with Squire Patton Boggs and BPP Law School		

Please contact the school to identify the most suitable opportunity for you.

The school policy on safeguarding <http://www.lawnswoodschool.co.uk/our-school/policies/> sets out the school's approach to allowing providers into school as visitors to talk to our students.

### **Rules on granting and refusing access**

As our school aims to raise students' awareness of a cross section of opportunities and job sectors, and with limited space and time, it may not always be possible to accommodate every request. Decisions on granting access will be made with regard to these issues.

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the careers coordinator or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the main office.